



NATIONAL COUNCIL OF CORVETTE CLUBS

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ROADRUNNER REGION COMPETITION DIRECTOR

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Good morning Roadrunner Governors,

Here's the latest update on the K&K insurance policy for 2009 and how it relates to sanctioned, non-sanctioned, and other club activities. I know there has been conflicting directions, but please do not kill the messenger.

1. Sanctioned events require a separate Certificate of Insurance.
2. Non-sanction numbers are required for non-sanctioned autocrosses, matching times autocrosses, rallies, funkhanas, car shows, drags, and economy runs.
 - a. These also require a separate Certificate of Insurance.
3. A copy of all Certificate of Insurance requests to K&K should be sent to the RCD to protect the club and the region should the certificate not be received in time for your event.
 - a. Certificate requests should always indicate the urgency of need. I.e., if you need it in advance to get a site contract signed, make a note so K&K processes your requests quickly.
4. \The following types of club events DO NOT require a Non-sanction Number and DO NOT require a separate Certificate of Insurance because they are covered by the ANNUAL blanket Insurance Certificate:
 - a. Club meetings
 - b. Caravans
 - c. Drive 'n Dines
 - d. Dinners
 - e. Parties
5. Waivers must be used at all Sanctioned and Non-sanctioned autocrosses, matching times autocrosses, rallies, funkhanas, car shows, drags, and economy runs.
 - a. Copies of signed waivers WITH DATES & CLUB CERTIFICATION (BOTTOM LINE) must be sent to the RCD within 15 days of the event.
 - b. Results of Sanctioned events WILL NOT be approved by the RCD until copies of signed waivers are in hand.
6. Waivers must be used for club events that include group driving such as Drive 'n Dines, caravans, etc.
 - a. Signed waivers are retained by the club.
7. Retention of original signed waivers is a club responsibility and all retained signed waivers should be kept for seven (7) years.

The following overview is in reference to the Sanctioning processes of NCCC:

1. Sanction Numbers are issued to each club for NCCC-sanctioned events, per the NCCC rulebook. Each club can use up to 7 sanctions per year. If the club chooses not use their allocated 7 sanctions, they may be turned in to the RCD to be shared with other region clubs wishing to host events that count toward the regions competition programs awards at the end of the year. Sanctioned events include: autocrosses, car shows, rallyes, matching times autocrosses, funkhanas, economy runs, and drag races. The numbers are obtained by submitting a request to the RCD, at least 70 days in advance of the sanctioned event. Sanctioned events require an official flyer (minimum requirements in the rulebook) submitted to the RCD at least 50 days in advance of the event. Results must be sent to the RCD within 15 days of the event, along with copies of signed waivers.

2. Non-sanction numbers are also assigned by the RCD for the same types of events. These are typically club private events of the same types listed above - difference is that they are not normally advertised and do not count toward the region's annual awards, etc. Non-sanction Numbers must be requested from the RCD at least 15 days before the event. For Non-sanctioned events, only copies of signed waivers are sent to the RCD, again within 15 days.

3. All Sanctioned & Non-sanctioned events also require a special Certificate of Insurance for the specific event date(s) and detailing the exact type and location of the event. This is obtained by filling out a special form available on the NCCC web site. A copy of the Certificate of Insurance request must be sent to the RCD when it is sent to K&K.

Note that the NCCC basic insurance provides liability coverage up to \$1 million. If an event site requires higher levels of coverage, it can be purchased in increments up to \$5 million using the event date Certificate of Insurance request process. Additionally, if the event site requires specification of "additional named insureds" as a condition of use, this must be done by obtaining an event date Certificate of Insurance, regardless of whether increased coverage is required.

I would be happy to attend one of your club or board meetings to present a short briefing on the NCCC insurance and competition programs, along with the Roadrunner region's annual award programs.

Please feel free to contact me at any time if I can be of assistance.

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